

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 17 September 2012 at 7.30 p.m. in Caston Village Hall.

Present: Councillors Peter Mills (Chairman), Phil Childs, Rachael Garrod, Paul Howe, John Morfoot, Lee Pilkington and Mrs Tanner. Julian Gibson (Clerk)

There having been no urgent business to discuss, the meeting scheduled for 20 August was cancelled.

- 1 **Apologies for absence.** None.
- 2 **Declarations of interest.** None.
- 3 **Public participation session.** None.
- 4 **Minutes.** The minutes of the meeting held on Monday, 16 July 2012 were **confirmed** and **signed**.
- 5 **Matters arising.** None.
- 6 **Correspondence.** The following correspondence was **received**:
 - 6.1 Norfolk County Council: *Public Rights of Way.*
 - 6.2 Norfolk Constabulary: *Parish/Ward Crime Statistics - 1-30 June 2012.*
 - 6.3 Norfolk Association of Local Councils: *payments by Parish and Community Councils.*
 - 6.4 Breckland Council: re: *Localism Act 2011 - changes to standards regime.*
 - 6.5 Breckland Council: *Localism Act 2011 - Changes to Standards - Frequently Asked Questions.*
 - 6.6 Norfolk County Council: *Year Book 2012/13.*
 - 6.7 Breckland Council: *Street Trading - Designation of Consent Streets.*
 - 6.8 Department for Communities and Local Government: *Copy letter to all Local Authority Leaders.*
 - 6.9 Department for Communities and Local Government: *Openness and transparency on personal interests - A guide for councillors.*
 - 6.10 Norfolk County Council: *Hazardous Household Waste Amnesty Days 2012.*
 - 6.11 Citizens Advice Bureau: *Update from Yare Valley & District Citizens Advice Bureau.*
 - 6.12 CAF Bank: *CAF Gold Account Statement - 31 July 2012.*
 - 6.13 Norfolk Association of Local Councils: *New telephone number.*
 - 6.14 Campaign to Protect Rural England: *Protect our Paths.*
 - 6.15 Norfolk Association of Local Councils: *Norfolk Link - August 2012.*
 - 6.16 Norfolk Association of Local Councils: *AGM 2012 - Nomination of Officers.*
 - 6.17 Norfolk Association of Local Councils: *AGM 2012 - Resolutions for Debate.*
 - 6.18 Vitalise: *Please help Vitalise support your local Disabled People and Carers.*
 - 6.19 Norfolk Constabulary: *Parish/Ward Crime Statistics - July 2012.*
 - 6.20 Breckland Council: *Have your say! 'Could we? Should we?'*
 - 6.21 Audit Commission: *Appointment of external auditor from 2012/13.*
 - 6.22 Breckland Council: *Housing Market Assessment.*
 - 6.23 Mr R Borland: *Letter.*
 - 6.24 Norfolk County Council: *The Local List for Validation of County Council Planning Applications (Consultation Draft, August 2012): Invitation to make Representations.*
 - 6.25 Yare Valley and District Citizens Advice Bureau: *Annual General Meeting.*
 - 6.26 Breckland Council: *Improving Local Consultation on Planning Applications.*

- 6.27 Norfolk County Council: *Temporary Traffic Order for the closure of Ellingham Road, Scoulton.*
- 6.28 CAF Bank: *CAF Gold Account Statement - 31 August 2012.*
- 6.29 Norfolk Playing Fields Association: *Letter Inviting the Parish to take out a subscription.*
- 6.30 Norfolk Playing Fields Association: *Autumn Newsletter 2012.*

7 **Planning.**

- 7.1 **3PL/2012/0396/F: Stapleford Grange, Bray's Lane, Stow Bedon.** Installation of a single small scale wind turbine (14.97m to hub, 5.6m diameter blades). Planning Permission dated 16 July 2012 was **received**.
- 7.2 **3PL/2012/0847/F and 3PL/2012/0848/LB: Breckles Gate, Wretham Road, Breckles.** Application and Application for Listed Building Consent for Reinstatement of dwelling following fire damage, internal alterations and two storey rear extension. It was **resolved** that the Council had no objection, although it understands from recent information that this application is going to be resubmitted.

8 Developments at north end of Woodcock Road. The Clerk reported that the Watering Farm applicant has now been asked to provide an Environmental Impact assessment. He said that, given that the original farm building have virtually all been demolished, and most of the trees and hedges have been ripped out, it was very important that anybody who has photographic evidence or good knowledge of what was there before should make this available to Breckland Council Planning Department. He also suggested that if parishioners wanted this development to stop, they should register their objections with Breckland. In view of the number of tractors towing vast trailers of straw at high speeds, he said he has also asked the police to monitor the area. Regarding the Traditional Norfolk Poultry development, the Clerk said that an agent had told Breckland that he had (at last) been instructed to prepare an application. However, Breckland District Councillor Phil Cowen had written to the Planning Manager urging him to exercise the powers granted by the Localism Act 2012, s.123, and refuse to accept this retrospective application. The response is awaited. The Clerk was asked to write to Breckland strongly urging them to be firm with these developments, and to ensure that Elizabeth Truss, MP, was kept informed.

9 Grants for grass cutting in Churchyards. The Clerk explained that, as a burial authority, the Council had power to make grants to other bodies for the maintenance of burial grounds within the parish. In the past these grants have been made by the Council acting as Trustee of the Stow Bedon Village Hall Fund, but as the yield on the investments of this Fund had now reduced, the Council considered whether to budget for this out of the Precept raised from the Council Taxpayers. After some discussion it was **agreed** that the Council would not take this route. It was pointed out that the Council had suggested that Wayland Prison might provide people to assist with this work, although the possibility of this still needs to be confirmed.

10 Storage of minutes. It was **agreed** that the Minutes of Parish Meetings from 1 April 2003 to 31 March 2011 and Parish Council meetings from 1 April 2010 to 31 March 2012 should be stored in the Norfolk Record Office for safe keeping (under Local Government Act 1972, s. 226).

11 Code of Conduct. The Clerk reported that Breckland Council's Monitoring Officer had now made the register of members' interests available on the Breckland website. Where the PC has its own website, its register of members' interests must also be published on that website; so he will be doing this shortly. Under the Localism Act 2011, s. 28(12) the Council must publicise its adoption of the Code of Conduct in such a manner as it considers it likely to bring the adoption of the code to the attention of persons who live in its area. It was **agreed** that the Clerk should publish the Code on the website, along with the completed Disclosable Pecuniary Interests and Other Registerable Interests forms.

- 12 Disclosable Pecuniary Interests and Other Registerable Interests.** The Clerk was able to tell the Council that the final form has come in, and he would be sending to the Breckland Council.
- 13 Transfer of funds.** The Council **confirmed** that the authorised signatories with CAF Bank are authorised to request transfers of funds from CAF Bank to the Council's Community account with Barclays Bank Plc as and when the Clerk advises that this is necessary.
- 14 Finance.**
- 14.1 **Clerk's salary.** It was **resolved** that cheques numbered 100591 & 100592 totalling £516.72 (salary for 1 July 2012 to 30 September 2012: £461.43; Mileage Allowance Payment for 10 June 2012 to 6 September 2012: £55.29 of which £1.78 is the VAT element) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
- 14.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100593 for £10.50 (postage & telephones £10.50) to the Clerk be signed as reimbursement for items paid on behalf of the Council for 12 May 2012 to 5 September 2012. (*Local Government Act 1972 s. 111*)
- 14.3 **Monthly Financial Report.** The report for the month ending 31 August 2012 was **received**. The Clerk agreed to email this to all members each month in future.
- 15 Matters for consideration at next meeting.** None.
- 16 Next meeting.** The next meeting of the Council was **confirmed** as **Monday, 15 October 2012** at **7.30 p.m.** in **Caston Village Hall**.

Confirmed:

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Peter Mills, Chairman

15 October 2012

Scheduled future Meeting dates:

Monday, 19 November 2012 Monday, 18 February 2013

Monday, 17 December 2012 Monday, 18 March 2013

Monday, 21 January 2013*

* If needed